

## Process Communication Model (PCM) Part 2 seminar - registration form

Please fill in the form below and email back to:

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**Seminar dates:** 11, 15 and 18 October 2021

**Seminar Location:** CoWork Me, 243 St Kilda Rd, St Kilda, Melbourne

**Your details – please indicate to whom the invoice should be sent.**

Please complete one registration form per participant.

Title and Full Name:	
Occupation: (if medical please note specialty)	
Company:	
Address:	
Phone or Mobile:	
Email:	
Invoice for attention of:	
Any Special Requirements: (mobility, AV, etc.)	

### Seminar Fee / Payment Details

Three day programme including tuition, morning coffee and tea, comprehensive personalised manual and personality profile.

Fee: \$2,200 (excl GST)

Once this registration form is received, the confirmation of registration, seminar programme and tax invoice will be emailed. The seminar fee is payable upon receipt of the tax invoice.

## Acceptance of terms and conditions

I understand and agree to the terms and conditions. Upon registration, I/my organisation will become liable for the seminar fee and will be bound by the terms and conditions.

### Standard Terms and Conditions:

**Withdrawal and deferral:** As CoreUS incurs substantial administrative costs prior to seminars, the following policy applies to participant withdrawal and deferral.

If the participant withdraws or defers more than six weeks before a seminar, CoreUS will provide a full refund. If less than six weeks notice is provided for withdrawals and deferrals, the following fees are payable:

	2 weeks or less	2 weeks to 6 weeks	6 weeks and more
Withdrawal	100% of seminar fee	50% of seminar fee	full refund

**Substitutions:** Consideration may, in some circumstances, be given to replacement with an alternative candidate. Substitution depends on factors including notice being given to CoreUS in writing, an appropriate candidate, and sufficient time for pre-work to be completed.

**Fees:** Seminar fees are due within 7 days of receiving the tax invoice. Interest will be charged on unpaid accounts from the due date until the date of payment at a rate of 1.5% per month. Interest is charged on all overdue balances including interest charges. The customer shall become liable for all costs, expenses or fees reasonably incurred by CoreUS in recovering overdue accounts.

**Cancellation:** CoreUS reserves the right to cancel a seminar and will endeavour to provide as much notice as possible. Upon cancellation, any fees already paid by the participant will be applied to a following seminar of the participant's choice, or shall be fully refunded.